

## **Request for Proposal**

The Center for Family Services (CFS) Head Start, herein, details a REQUEST FOR PROPOSAL FOR PROFESSIONAL PEST CONTROL SERVICES. CFS Head Start has the express right to reject any and all proposals. CFS Head Start, serving the City of Camden and Camden County, is an equal opportunity employer. Bids are due by 5:00 PM on May 28th, 2019.

### Scope of Work:

- Provide all labor, equipment and materials (chemicals, rodenticides, insecticides, etc.).
- Services must include, but not limit to, control and removal of rats, mice , roaches, weevils, bed bugs, fleas ants, silverfish, wasps, crickets, spiders, scorpions, bees, mites, beetles, moths, etc.
- Select service at certain CFS Head Start facilities and immediate surrounding exterior (Tick Treatment, Stinging Insects, Mosquitoes, Swarming Insects).
- The agreement does not include the treatment of trees, shrubs or lawns. Any termite related treatments shall be at the request of the CFS Head Start Facilities Manager.
- All services requested/provided outside of the agreed scope will be invoiced as a one-time fee.
- All facilities shall be inspected and treated monthly as agreed upon in the agreement for the eradication and prevention of the previously cited rodents, insects and arachnids.
- Vendor shall be expected to respond to service calls within a reasonable time (eight hour period). Service calls for infestation control or non-routine services will be at no additional charge.
- No Pesticide or materials shall be used or applied while children are present or while classroom activities are being conducted.
- Pesticides shall be used in strict compliance with the manufacturers' instructions and as approved by the NJ Environmental Protection Agency. Accordingly, chemicals shall not be unattended or stored on the premises.
- Contact CFS Head Start Facilities Manager, Daryl White, at 856-425-3311
- Proof of completion of service must be recorded on-site via a log, this includes date of service and course of action taken. Service Report is to be cataloged in a conspicuous format on-site.

### Services:

- Services will be provided over a 12 month contract period from August 1<sup>st</sup>, 2019 to July 31<sup>st</sup>, 2020.
- Contract will be a per unit price agreement; whereas, CFS Head Start may add or remove locations as requested. The costs of new locations shall be negotiated as required.

Qualifications:

Respondent should include the following information:

- Previous experience
- Certification of License
- Certificate of Insurance
- Prior Client References

Please email Daryl White at [dwhite@centerffs.org](mailto:dwhite@centerffs.org) for the Site Location Walkthrough Schedule or any questions.

Proposals must be mailed to the below address no later than 5:00 PM on May 28th, 2019.

Center for Family Services

Attn: Daryl White

500 Pine Street

Camden, New Jersey 08103

Site Location Walkthrough Schedule

CFS Head Start Facilities Manager: Daryl J White

If you would like to physically assess the properties please review the dates and times listed below. These scheduled allotments of time are of an open house concept. Any questions or concerns can be communicated to Daryl White at Email: [dwhite@centerffs.org](mailto:dwhite@centerffs.org) or Phone: 856-425-3311.

<b>Times</b>	<b>Monday, May 13th</b>	<b>Tuesday, May 14th</b>	<b>Wednesday, May 15th</b>	<b>Thursday, May 16th</b>
8:30 AM - 10:30AM	345 Chews Landing Rd Lindenwold, NJ 08021	195 New Freedom Rd Clementon, NJ 08021	1475 S. 8 <sup>th</sup> St Camden, NJ 08104	35 East Church St Blackwood, NJ 08021
11:00AM - 1:00PM	156 Norcross Rd Winslow, NJ 08009	120 S. White Horse Pike Lindenwold, NJ 08021	33 W Haddon Ave Oaklyn, NJ 08107	500 Pine Street Camden, NJ 08103

