

Request for Proposal

The Center for Family Services (CFS) Head Start, herein, details a REQUEST FOR PROPOSAL FOR FIRE PROTECTION SERVICES. CFS Head Start has the express right to reject any and all proposals. CFS Head Start, serving the City of Camden and Camden County, is an equal opportunity employer. Bids are due by 5:00 PM on May 21st, 2018.

Scope of Work:

- Provide semi-annual fire alarm tests and inspection for all site locations.
- Provide Annual Hand Portable Extinguisher tests and inspections for all site locations.
- Provide Annual Emergency Lighting tests and inspections for all site locations.
- Provide Restaurant Fire Suppression System (Ansul System and Type –K Extinguisher) tests and inspections to all site locations.
- Test and inspect wet or dry Sprinkler Systems (where applicable per location).
- Perform repairs as needed to maintain a satisfactory fire protection system in all facets.
- Proof of completion of service must be recorded on-site, this includes date of service and system conditions.

Services:

- Services will be provided over a 12 month contract period from August 1st, 2018 to July 31st, 2019.
- Inspections must be scheduled efficiently.
- A tentative schedule will be due at the beginning of the contract year.
- Documentation of all reports should be kept on file with access permissible to CFS Head Start staff.
- Contract will be a per unit price agreement; whereas, CFS Head Start may add or remove locations as requested. The costs of new locations shall be negotiated as required.
- Include a total cost of services for each site location.

Qualifications:

Respondent should include the following information:

- Previous experience
- Certification of License
- Certificate of Insurance

Please email Daryl White at dwhite@centerffs.org for the Site Location Walkthrough Schedule or any questions.

Proposals must be mailed to the below address no later than May 21st, 2018.

Center for Family Services

Attn: Daryl White

500 Pine Street

Camden, New Jersey 08103

Site Location Walkthrough Schedule

CFS Head Start Facilities Manager: Daryl J White

If you would like to physically assess the properties please review the dates and times listed below. These scheduled allotments of time are of an open house concept. Any questions or concerns can be communicated to Daryl White at Email: dwhite@centerffs.org or Phone: 856-425-3311.

Times	Monday, May 7th	Tuesday, May 8th	Wednesday, May 9th	Thursday, May 10th
8:30 AM - 10:30AM	345 Chews Landing Rd Lindenwold, NJ 08021	195 New Freedom Rd Clementon, NJ 08021	1475 S. 8 th St Camden, NJ 08104	35 East Church St Blackwood, NJ 08021
11:00AM - 1:00PM	156 Norcross Rd Winslow, NJ 08009	120 S. White Horse Pike Lindenwold, NJ 08021	33 W Haddon Ave Oaklyn, NJ 08107	500 Pine Street Camden, NJ 08103

